

2018 ICP NEW

Step 1 of 8 - School Information

12%

School Information

School Name (Please use official name): *

School Address *

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code

Country

Main phone number *

Fax *

Website *

http://

Year school opened *

Grades currently served *

Grades served at full capacity *

Enrollment capacity *

Enrollment Current school year? *

School hours *

School's Department of Education BEDS number (NY Schools)

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Step 2 of 8 - Principal Contact Information



Principal Contact Information

Principal 1 Prefix *

Principal 1 First Name *

Principal 1 Last Name *

Principal 1 Division *

Principal 1 Direct Phone *

Principal 1 Direct Email *

Principal 2 Prefix *

Principal 1 First Name *

Principal 2 Last Name *

Principal 2 Division *

Principal 2 Direct Phone *

Principal 2 Direct Email *

Which of these principles will be in charge of this program? *

If other, please include their info below.

Other Principal Prefix

Other Principal First Name

Other Principal Last Name

Other Principal Division

Other Principal Direct Phone

Other Principal Direct Email

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Step 3 of 8 - School's Services for Special Needs

37%

School's Services for Special Needs

Does your school have a resource room? Serving which grades and how many children? *

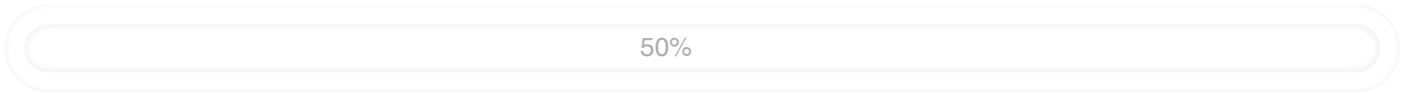
Does the school have a psychologist on staff? What is their role? *

How would the Hidden Sparks Internal Coach fit into and enhance the services you currently provide your students? *

How do you anticipate being able to either compensate or find release time for the ICP coach to spend 1 – 2 hours per week on Hidden Sparks activities for your school? *

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Step 4 of 8 - Information about Internal Coach Candidate



How many candidates are applying from your school? *

Candidate 1 Prefix *

Candidate 1 Name *

First

Last

Candidate 1 Email *

Candidate 1 Home Phone *

Candidate 1 Cell Phone *

Candidate 1 Address *

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code

Country

Candidate 1 Position within school *

Candidate 1 # of years in education *

Candidate 1 # of years in this school *

Candidate 1 Capacities served/ grades taught *

Candidate 1 Educational level/degrees *

Candidate 1: Professional Development experiences *

Candidate 1: Describe the candidate's supervisory experience? *

Candidate 1: How many hours does the candidate work at your school? *

To whom will the Internal Coach report? *

Candidate 1: Why was this candidate selected for participation? *

Candidate 1: How do faculty members regard the candidate? *

Each Internal Coach candidate must complete a “Candidate Statement of Purpose Form.” [Download Here \(PDF\)](#). The completed forms should be uploaded on the Attachments page of the application

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Step 7 of 8 - Attachments

87%

Attachments

Please attach the following documents:

Candidate 1's Statement of Purpose Form (PDF) *

No file chosen

Candidate 2's Statement of Purpose Form (PDF) *

No file chosen

Resumes

Resume or brief professional bio of Internal Coach candidate, including the educator(s)/school psychologist that will be the point person for helping implement this program.

Candidate 1's Resume *

No file chosen

Candidate 2's Resume *

No file chosen

School Mission Statement (if the school has one)

No file chosen

Copy of school's tax exempt status *

No file chosen

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Step 8 of 8 - Submission Page

100%

Submission Page

Principal should initial. If accepted:

Our school agrees to release the ICP candidates for the entire six full days of the ICP training course. *

Our school agrees to release the ICP candidates for a half-day of shadowing this spring. *

Our school agrees to select two teachers who teach the same students to work with the ICP coach we are sending to the Hidden Sparks ICP training course. *

Our school agrees to provide time and/or compensation for the trained ICP coach(es) to conduct Hidden Sparks observations, debriefs and meetings one to two hours per week. *

Our school agrees to provide our ICP coach(es) with 2 - 3.5hrs. per month to work with a Hidden Sparks mentor during the 2017/18 school year. *

Our school agrees to release our ICP coach(es) for three half-day regional meetings in Fall 2017, Winter 2018 and Spring 2018. *

Our school agrees to release our ICP coach(es) for a full day retreat in January 2018. *

By typing your name below, you agree to accept the school's responsibilities for training Internal Coaches and supporting their work in your school.

Prefix *

Name

First

Last

As the final step of the application process, Hidden Sparks staff will schedule a school visit to meet with principal(s) and candidate(s). Visits will be scheduled upon receipt of the application. Invoices will be sent once schools are formally accepted into the program.

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